



# ST. HELEN'S ELEMENTARY SCHOOL

## CRITERIA FOR ACCEPTANCE OF INTERNATIONAL STUDENTS

The student should have the basics of English, both spoken and written. We do have an E.S.L. program at St. Helen's School. After acceptance into St. Helen's, a student may be required to attend E.S.L. classes during or after school hours at no charge. Basic school supplies will be provided at no charge.

1. To apply for admission to St. Helen's School
  - Complete the attached Pre-Registration Form  
**Please note: Submitting this form does not indicate acceptance at St. Helen's**
  - attach the most recent transcript (in English) of academic marks *if possible*
  - attach a copy of the child's current Passport and Student Visa
  - Clarify if a parent will be holding a Work or Study Permit in Canada and attach a copy**
    - o **International Funded rates will apply in this case**
  - If residing with a guardian or homestay additional documents will be required.

2. A Zoom appointment may be requested by the Principal with the student applying, parent or guardian.

3. Upon acceptance, the tuition is due in advance and nonrefundable:

### \* TUITION RATES ON REQUEST

- \$150.00 Registration (nonrefundable/per family)
- \$550.00 Activity Fee (\$55.00/month/per student) standard field trips/activities, basic school supplies & memory book.
- \$250.00 Capital per family

### \*\*For Gr.7 students only OPTIONAL fieldtrip additional fees:

- Skiing/Local Mountains or Whistler \$100/student (usually in January) &
- Bamfield Marine Sciences Centre \$500/student (usually in April or May 3days on Vancouver Island).

\*BUS service OPTIONAL if the location is on the bus route.

Upon receipt of tuition payment, a **Letter of Acceptance** will be issued. The tuition is not refundable and school uniform will need to be purchased.

4. For a student applying from outside the country, this letter will be sent to the applicant and they should apply for a Student Visa at their nearest Canadian Immigration office. This process can take 6 – 8 weeks. As soon as it is received we will require a copy.
5. We have no dormitory facilities at St. Helen's and the student should reside with an English speaking family if doing a homestay. The homestay contact information must be given to the school.
6. Standards regarding absenteeism and participation in extra-curricular activities should be agreed to at the time of application. Chronic tardiness and absenteeism will be dealt with very seriously.

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Name (in English) \_\_\_\_\_  
(please print)

Date: \_\_\_\_\_